

**Barren River District Health Department  
IMMUNIZATION POLICY**

**102.01**

**Effective: December 1, 2016**

**Purpose:** The purpose of this policy is to prevent occupationally acquired infections, avoid causing harm to patients by taking reasonable precautions to prevent transmission of vaccine-preventable diseases, to comply with the recommendations of the Advisory Committee on Immunization Practices (ACIP) and the Healthcare Infection Control Practices Advisory Committee (HICPAC) for vaccinating healthcare workers.

**Failure to Comply:** Employees who fail to comply with this policy will be subject to disciplinary actions. Agency failure to comply could result in illness among employees, patients, or visitors of our facilities.

**Policy:** All new employees will submit a copy of their immunization records upon the first day of employment. A *New Employee Instruction Letter* will be given to employees informing them of the required immunizations/tests.

To ensure that all employees are up to date with recommended vaccines, immunization records and immunity status will be reviewed by a Communicable Disease Team nurse at the time of hire and annually.

**Forms:** New Employee Instruction Letter

**References:** CDC MMWR November 25, 2011/Vol. 60/N0. 7; ACIP, HICPAC

**Contact Person:** Communicable Disease Team nurse

**Date Adopted:** December 1, 2016



District Director

Policy/Procedure/Standard Number	Origination/Revision or Review Date	Description of Revision or Reviewer Name
102.00	11-1-16	HR Manager-revised policy, layout and numbering;
102.01	11-9-16	Communicable Disease Team Nurse Revised