

Barren River District Health Department
 Roundtable
 July 26, 2019

Minutes

Attendance:

Barren	Butler	Edmonson	Hart
Stephanie Dickerson Jackie Garner Christy Grider	Rebecca Tyree	Debbie Cain Juliet Self	Traci Gardner Leeann Hennion
Logan	Metcalfe	Simpson	Warren
Teana Large Kelly Lyne	Angelia Blythe Leeann Hennion	Teana Large Jane Lewis	Michelle Deweese Misty Johnson Nicole Lindsey
District			
Layne Blackwell Janarae Conway Jama Jepson Cara Castleberry Lana McChesney	Julia Davidson Tammy Drake Kim Flora Ashley Lillard Joey Rich	Sharon Ray Ryan Wigginton Stacy Barrick Matt Hunt Chelsea Tabor	Ashley Spangler Jeanna Phelps Ashli McCarty Tommy Rich

Disaster Preparedness

Janarae Conway announced that the New Employee Disaster Preparedness Orientation is scheduled for October 8 at 8:30 AM in the first floor conference room at the district office. There are at least three that have not had it in the last year. She sent out a list of trainings that all employees are required to do. If you have had any new employee in the last 6 – 7 months, they should have time to complete those trainings (IS-700, IS-100 and Nuts and Bolts). Please make sure Richard is getting these certificates.

Hep A update

Layne Blackwell, Regional Epidemiologist, gave an update on the Hepatitis A outbreak update. Currently, BRDHD has 89 confirmed cases in our eight counties. Regionally, there are 141 cases. Warren County had their last case the week of June 2-8 (MMWR report week 23). The outbreak is not considered over until 100 days without a case has passed. Remember, although most new cases happen within 14 – 20 days, the incubation period for Hep A can range from 15 – 50 days. The State Nurse Strike Team has been to our area four times this month to administer vaccinations to inmates. They have been to Barren, Hart, and Butler County Jails. This is a team that Dr. Howard, the Commissioner, put together to help stop the outbreak and to help the local health departments. They are visiting jails, rehab centers and homeless shelters upon request. They are scheduled to visit MARC in Bowling Green.

Here are the numbers for the region.

- Barren County = 16 cases

- Butler County = 11 cases
- Edmonson County = 1 case
- Hart County = 2 cases
- Logan County = 2 cases
- Metcalfe County = 2 cases
- Simpson County = 9 cases
- Warren County = 44 cases
- Allen County has had 52 cases and Monroe County has had 2 cases

IT Updates

Joey Rich reported that almost all computers have been upgraded to Windows 10 and Office 16. Office 16 includes Outlook. These updates have to happen before employees can access their e-mail after the email migration is completed. The e-mail migrations start today and will run through the weekend. Public folders have been removed for now to allow for easier migration and will be rebuilt after it is completed. Not all folders will be rebuilt because they are no longer used. Please contact Joey with the ones you use every day that will need to be rebuilt. If you need to reserve an agency vehicle or meeting room, there are sign-out sheets available at the front desk at district office.

We are consolidating some of the smaller county servers to help save money. The files on those servers are being moved to the district server. If you have problems accessing your folders, contact IT. The smaller counties phone systems will be routed through the district server. The patient will not notice a difference since they will be using the local number, but the call will be routed through the internet to district and go through the menu just like what the counties have now. The counties may notice some differences. Extension will be changing for those counties. Joey will check on switching the phones to after-hours mode on days with different office hours.

We have been getting a lot of email SPAM that has gotten through our firewall. They are trying to get you to reply. Do not reply to these messages. If it looks suspicious, delete it. If it has a link or attachment, make sure it is legitimate. They are using staff names to lure you in. Always check the email address that sent the message to confirm that they are who they say they are.

Community Health Assessment and Community Health Improvement Plan

Ashley Spangler encouraged all counties to pick up the Executive Summary of the CHA/CHIP. This is very important. It shows the need in our area. It is required for reaccreditation, Public Health Transformation, etc. It shows what we are trying to accomplish, what our needs are, what the issues are and the disparities. Please give these out to clients, partners, board members, and community members. She provided a copy of the full CHA/CHIP to each county which is the detail piece. Matt said that going forward we will use the CHA/CHIP to support why we are spending our local tax dollars on programs outside the Core Public Health, WIC, HANDS and Harm Reduction. He will be aligning our budget of local tax dollars with the CHA.

WIC Update

Lana McChesney provided the monthly update for WIC. That includes participation rates and vendor volume. Copies are saved to the Roundtable folder on the shared drive, I:\Roundtable Notes\FY

2020\7262019. All Counties are at or above 90%. The state likes to see it 95% or above. Simpson and Edmonson were the counties that reached this goal. We receive funding on our participation rate. We received \$120,000 modification to our budget last year based on our numbers.

WIC Participation February 2019	May-19 Run Date 7/3/19	Change from April 2019	Change from May 2018	May 2019 Enrollment	Participation Rate= part. divided by enroll.
Barren	1105	9	-20	1218	91%
Butler	452	14	-25	497	91%
Edmonson	292	9	-15	304	96%
Hart	525	2	-67	573	92%
Logan	623	14	-35	685	91%
Metcalfe	317	2	30	343	92%
Simpson	399	20	-7	414	96%
Warren	2684	54	-190	2969	90%
BRDHD	6397	124	-331	7003	91%

WIC Vendor Volume

Jun-19

	EBT June 2019	EBT FYTD
Barren	83,437.86	\$726,283.56
Butler	\$17,272.00	\$154,307.22
Edmonson	\$4,879.80	\$46,142.39
Hart	\$17,225.90	\$172,664.48
Logan	\$35,082.36	\$321,461.84
Metcalfe	\$8,593.69	\$72,130.53
Simpson	\$22,393.84	\$213,518.90
Warren	\$199,337.00	\$1,655,363.70
BRDHD	\$388,222.45	\$3,361,872.62

Other	\$21,143.76	\$172,699.68
Grand Total	\$409,366.21	\$3,534,572.30

WIC Benefits redeemed in Barren River District stores by BRDHD WIC participants 1,206,954.87

EBT= WIC Electronic Benefits Transfer

FYTD= Federal Fiscal Year begins October 1

Population Health Update

Ashley Lillard announced they had received a \$16,000 Harm Reduction Grant to do an Anti-stigma campaign. They are working with Ashli McCarty to do the Marketing campaign. She will be asking Sheriff Hightower to star in one of the PSA's. They will also be surveying the Warren County participants to see about expanding hours. She and Ashli McCarty are working on another Harm Reduction Grant that they will submit at the end of the month.

Stephanie Dickerson reported on the Barren County Syringe Exchange Program (SEP). Barren County's program started April 2018. Through the end of June, Barren County has collected 3105 dirty needles. They have given out 3556 clean needles. 15% of the clients are from other counties. They are giving out naloxone that we received from KY-ASAP. They have given out three kits from the state. Barren County SEP started their offsite clinic last month. It is the last Friday of the month from 12-2PM. They had an issue finding a place to allow them to do the offsite. Barren County Emergency Management Director, Tracy Shirley, has a corner lot down next to the Bunch Center he allowed them to set up at.

Ashley Lillard reported on Warren County's SEP. It started in August 2016. To date, they have given out 51,941 dirty needles and given out 53,501 clean needles. 17.5% of clients are from outside Warren County. Warren started giving out Naloxone in April of this year. They have given out 112 kits in total. They had four people report they had used them to save a life. The number of clean needles is higher because at the first visit a participant can get up to 21 needles. Following their first visit, the exchange is strictly one to one. Warren County's offsite is at the Foundry parking lot. It is the last Friday of the month from 2 – 4 PM. It has not been very successful. SEP staff are seeking ways to improve offsite participation.

Mr. Hunt said the next focus will be expanding SEP to Simpson and Hart counties because they are along the I-65 corridor and receive high traffic. In order to have a SEP passed, there needs to be three bodies approve it: the Local Board of Health, the County Fiscal Court and the City Council. Our SEP programs protect more than just people who use drugs; it protects everyone in our community. Children at the playground, pets, professional landscapers, law enforcement, and medical personnel are all at risk of accidental needle sticks without our program.

Financial Report

Ryan Wigginton didn't have a financial report because June has not been closed out because it is also the end of the year closeout. It takes longer. Budget has been back and forth with the state. He got the

last of the issues from Frankfort on the budget. Hopefully, it will be approved next week. Auditor will be here August 13 to do his preliminary work.

Next week, Ryan will be updating the timesheet. Please send new cost centers that need to be added to the timesheets and function codes to him.

How does the state determine that we get \$120,000 from \$3 million WIC spent? They found extra money at the end of the year. Up to \$4800 was allocated for computer items, the rest for Administration. The time line to spend the money is September 2019. We learned about the money at the end of July. We are paid by performance.

Director Report

Mr. Matt Hunt talked about the special session on pension (retirement) reform. Public Health is undervalued. We have to demonstrate our work to the community for folks to understand the value. We have been on the front page of the Daily News three days in a row. We have to show our value. He asked Ashli McCarty to talk about marketing. Ashli encouraged everyone to send pictures of any health related events to her to share on social media. Let her know about everything going on in the counties. We want our social media account to be a health resource for our counties. Send her the small successes in your district to share with the community. If you get calls from reporters or journalists, refer them to Kim or Ashli. In the last few days, we have gotten five or six calls regarding harm reduction and the pension bill. Let's get as much positive PR out there as we can.

Mr. Hunt talked about teamwork and flexibility. He has spoken with counterparts across the state. The district health departments do take a regional approach. Environmentalists are typically working more than one county. An office manager and center coordinator are also covering more than one county. Remember, we all work for Barren River District Health Department. Please be Flexible if asked to send a staff member to another county.

Mr. Hunt sent out a few emails on House Bill 1 (HB1). It barely passed the House. It passed easily in the Senate and the governor signed it on Wednesday afternoon. There are a couple of different options with the House Bill. It does freeze our contribution rate for this year at 49.47%. It will go up next year. Options are listed below.

1. Hard Exit – every ones retirement is frozen at the current levels and nothing is added after the date of exit. Everyone would go to a 401K type plan. We will pay KERS the full liability amount (see below), or do a 30 year mortgage at 5.25% interest.
2. Soft Exit - tier 1 and tier 2 employees will remain in the system and continue accruing benefits. Tier 3 employees would move from KERS to a BRDHD sponsored defined contribution plan (401K type plan).
3. Do nothing at all.

Mr. Hunt's goal is to preserve the retirement of tier 1 and 2 employees. We are going to get an analysis from KERS of exactly what we owe/liability. It will cost us a couple thousand to get it. A few years ago, our liability was \$66 million. With either option above, we will pay KERS the full liability amount, or do a 30 year mortgage at 5.25% interest.

On a better note, we have received \$268,000 in grants so far. Three are pending for \$72,000 total, two dental and one preparedness. We are also working on a grant for \$137,000 for harm reduction and \$150,000 cross collaboration.

Due to us being a red county on the map, Matt, Kim and Ryan had to present our solvency plan to the commissioner. They spent two hours with the commissioner and his team. Every quarter, they will have to do a presentation. In between each quarter, they will participate in phone calls to keep us on track. Next Friday, August 2, Mr. Hunt will go through the entire presentation they did. The meeting will start at 8 AM. He will show exactly what was presented. He plans to share these presentations each quarter. Reschedule appointments, if you have them on the books because I need everyone at the meeting. It will be about two hours long.

District Board of Health meeting will be Monday, July 29 at 5 PM. Finance met July 12 and will meet again July 29. The DBOH meeting will be closed session to discuss financial issues and transformation.

A program being discontinued is BRIGHT Cares. It will stop August 31, but no more new patients.

Next Roundtable is August 23, at 9 AM

Minutes submitted by Janarae Conway